

FILED FOR RECORD  
IN MY OFFICE  
AT 4:05 O'CLOCK P M

FEB 09 2023

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
*B. Davis* DEPUTY

## MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 14<sup>TH</sup> DAY OF FEBRUARY, 2023, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

### OPENING PRAYER

### OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

### PERSONNEL

- a. To record the resignation of Karen Naylor as a Detention Corporal with the Panola County Sheriff's Department effective February 24, 2023.

- b. To record a change in status of employment for Matthew Mitchell from Detention Corporal to Deputy Sheriff with the Panola County Sheriff's Department effective February 25, 2023 at the rate of \$24.47 per hour.
- c. To record a change in status of employment for James McBrayer from Detention Officer to Deputy Sheriff with the Panola County Sheriff's Department effective February 25, 2023 at the rate of \$24.47 per hour.
- d. To record the employment of Vuntara Rose as a Deputy Clerk in the Panola County Tax Assessor-Collector's/Auto Registration office effective February 13, 2023 (pending drug test and physical) at the starting salary of \$16.55 per hour.

### **ROAD & BRIDGE**

- a. To approve and record a request by Tanos Energy Holdings to place 6" Natural Gas & 4" Poly (In 8" casing) water lines within the right-of-way of Panola County Road #1552.
- b. To approve and record a request by Tanos Energy Holdings to place a 6" Natural Gas line within the right-of-way of Panola County Road #163.
- c. To approve and record a request by Tanos Energy Holdings to place 6" Natural Gas & 4" Poly (In 8" casing) water lines within the right-of-way of Panola County Road #163.
- d. To approve and record a request by Tanos Energy Holdings to place a 6" Natural Gas line within the right-of-way of Panola County Road #1631.
- e. To correct and record the Sales Quote for a 2022 John Deere Excavator from Doggett, approved on January 31<sup>st</sup> Commissioners' Court meeting to reflect a corrected year model 2021.
- f. To record an Application for Extended Warranty from John Deere Equipment for a 2021 John Deere Excavator for Panola County Road & Bridge Department, Precinct #1.

### **MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of January, 2023.
- b. To record January 2023 Treasurer's Report for Panola County Treasurer's Office.
- c. To record January 2023 Fund Balance Report for Panola County Auditor's Office.
- d. To approve and record Official Bond and Oath for Panola County Constable, Precincts #2 & #3 Brack LaGrone.

- e. To record Statement of Office and Oath of Office forms for Panola County Deputy Constable, Precincts #2 & #3 Jeremy Nagle.
- f. To record Statement of Office and Oath of Office forms for Panola County Deputy Sheriff, Bruce Koch.
- g. To record Statement of Office and Oath of Office forms for Panola County Criminal Investigator James Jablon.
- h. To record Statement of Office and Oath of Office forms for Panola County Criminal Investigator Andy Nixon.
- i. To record Statement of Office and Oath of Office forms for Panola County Deputy Sheriff James McBrayer.
- j. To record Statement of Office and Oath of Office forms for Panola County Deputy Sheriff Matthew Mitchell.
- k. To accept and record a donation of \$500.00 from Shawna Briggs for the purchase of an outside dog kennel for the Panola County Sheriff's Department.
- l. To accept and record a donation of \$1,800.00 from CJ4 Construction LLC for the purchase of an outside dog kennel for the Panola County Sheriff's Department.
- m. To record Certificate of Completion from County & District Clerks' Association for completing 20 hours of Continuing Education for 2022 for Panola County Clerk Bobbie Davis.
- n. To approve and record 2023 Budget Amendment No. 4.
- o. To authorize the County Auditor to advertise for sealed bids for the purchase of 1 (one) 3/4 Ton Crew Cab Truck for the Panola County Road and Bridge Department, Precinct #3. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened March 14, 2023 at 9:00 a.m.
- p. To record a Master Subscription Agreement with Govolution, LLC for the financial processing for Panola County Detention Center eBonds.

#### **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Constable, Precincts #2 & #3 Brack LaGrone; Panola County IT Coordinator Barry Tate; Panola County Elections Administrator Loretta Mason; Panola County Elections Deputy Kelsey Gates; PCSD Deputy Sheriff Richard Mojica; Panola County Mental Health/Sex Offender Compliance Deputy Scott Jones; Panola County Justice of the Peace Clerk, Precincts #2 & #3 Maria Hernandez; and Panola County Justice of the Peace Clerk,

Precincts #2 & #3 Mary Sue Kiper.

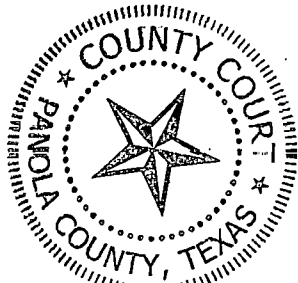
5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
7. To discuss and act upon approving a proposal from Election Systems & Software (ES&S) for twenty-three (23) ExpressPoll Systems with cases, and Software Services for the Panola County Election's Office.
8. To open sealed bids for three (3) Day Cab Tandem Axle Trucks for the Panola County Road and Bridge Department, Precincts #1, #2, and #3. Bids may be awarded at a future meeting of the court.
9. To open sealed bids for used office equipment previously declared surplus. Bids may be awarded at a future meeting of the court.
10. To discuss and act upon approving food item forms for bids solicited for the purchase of items of food for the Panola County Detention Center.
11. To appoint Rose Helen Reid, Carl Anderson, Mark Manning, Kirk Weaver, and Steven Hill to the Sexually Oriented Business Order, Permit and License Appeal Board for a one year term commencing February 27, 2023 and ending February 27, 2024.
12. To discuss and act upon approving pre-employment DOT physicals for new hires to be done through Dr. Hill at Hill Chiropractic in Carthage, Texas; and DOT/CDL physicals will be scheduled through Melanie Earle at the Panola County Road & Bridge Department.
13. To discuss and act upon authorizing the County Judge to publish Notice of Public Hearing for February 28, 2023 at 9:00 a.m. to lower speed limit on County Road #312 to 30 m.p.h. pursuant to Section 251.152 of the V.T.C.A. Transportation Code.
14. To discuss and act upon authorizing the County Judge to publish Notice of Public Hearing for February 28, 2023 at 9:00 a.m. to discuss "No Thru Truck" signs on Panola County Roads pursuant to Section 251.152 of the V.T.C.A. Transportation Code.
15. To discuss and act upon proclaiming March 4, 2023 as "Clean Up Panola County Day" in Panola County.
16. To discuss and act upon approving a Advance Funding Agreement for Bridge Replacement or Rehabilitation Off the State System between Panola County and the State of Texas; and discuss and act upon adopting Resolution regarding replacement of the off system bridge that crosses Hoggs Bayou on CR #201; and to authorize County Judge to execute Waiver of Local Match Fund Participation Requirement.
17. To discuss and act upon approving a new Verizon cell phone line for use by Panola

County Road & Bridge, Precinct #3 Assistant Foreman.

18. To discuss and act upon adopting 207k Resolution with regards to Law Enforcement Employees pay.
19. To discuss and act upon approving the budget of funds received from the American Rescue Plan Act (ARPA) for Panola County to purchase medical bags for Panola County Volunteer Fire Departments.

**ADJOURNMENT**

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 9<sup>TH</sup> DAY OF FEBRUARY, 2023 AT 4:05 O'CLOCK P.M.

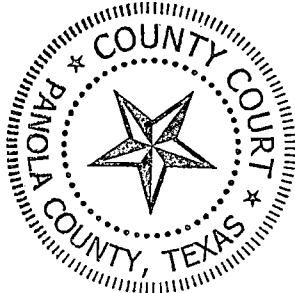


*Bobbie Davis*

BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

By: *Roker J. Fisher*, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 9<sup>TH</sup> DAY OF FEBRUARY, 2023 AT 4:05 O'CLOCK P.M.



*Bobbie Davis*

BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

By: *Roker J. Fisher*, Deputy